

Job Description

Post: Caseworker and Schools Resilience Officer

Responsible to: Better Bethnal Green (BBG) Programme Manager

Job Purpose:

1. To offer intensive mentoring for school pupils at high risk, providing one to one support to overcome the challenges they are facing at school, home and in the community in order to prevent exclusion and vulnerability; further preventing entry into gangs, criminality, exploitation and other behaviour issues which inhibits young people from development and growth.

2. To focus on children in schools to raise awareness, improve cognitive skills and decision making and resilience amongst pupils identified as at risk of and/or involved in violence, gangs and exploitation as well as behaviour issues.

3. Gang and group conflict mediation to quickly resolve conflicts involving school pupils from escalating further and to provide targeted support to address root causes (including Cognitive Behaviour Therapy) aided by diversionary activities to prevent young people from further entrenchment in groups/gangs and criminality

4. To track progress of young person and family to ensure they are moving towards achieving agreed goals and outcomes.

Main duties and responsibilities:

Casework

1. Provide one-to-one and group mentoring to young people identified as at risk of gangs and criminality, including workshops and positive activities.
2. Plan and lead in the facilitation of mediation, training, and workshops for young people, families, and professionals.
3. Develop and implement action plans for young people and their families, including conducting home visits as needed.
4. Intervene in hotspot areas to help reduce violence by engaging target groups.

Planning and Delivery

1. Work with SRP officer and schools to deliver the programme within agreed outputs and timeframes.
2. Communicate any risks or changes to plans promptly.

Networking and Representation

1. Promote the programme, generate referrals, and build professional relationships with schools, key services, and agencies.
2. Represent the organisation at relevant meetings and events.

Data Management

1. Maintain accurate casework files, action plans, and monitoring data for all clients.
2. Submit reports and updates on time, including weekly progress to the BBG Programme manager.

Other Duties

1. Follow organisational policies and procedures, participate in meetings and training, and support organisational events and fundraising activities.
2. Undertake other tasks as directed by the Programme Manager.

Person Specification

3. A youth work / social work/ counselling or other relevant professional or academic qualification.
4. Understanding of safeguarding for children and vulnerable young adults
5. Ability to write reports to a good standard
6. Able to communicate verbally and in writing, clearly and confidently with a variety of people at different levels
7. Experience of maintaining accurate data records and with a good level of competency in using Microsoft Word, Excel and Outlook